
APPRENTICESHIP CERTIFICATE VERIFICATION REQUEST

To,

The Deputy Director,
Regional Directorate of Apprenticeship Training, Multan

Respected Sir,

Most humbly, it is stated that my:

Name is: _____ S/D/O _____

and I am a pass-out apprentice of _____,
(Establishment / Industry Name)

I am writing to request you for Verification of my Apprenticeship Certificate:

Sr. No. _____, Registration # _____,

Completion Date _____, Duration _____,

Trade _____, Certificate Issued on _____.

I need the same for (Job / Higher Studies Admission) procedure. In this regard, I request you to kindly verify the same so that I will be able to get my apprenticeship certificate attested at the earliest.

I shall be highly obliged for your kind support.

Thanking you,

Name & Father Name: _____

Signature with Date: _____

Contact Number: _____

Fee Voucher # _____ Date: _____ Amount Paid: _____

Check List:

1. Original Fee Voucher
2. Original Apprenticeship Certificate
3. Passport Size Photograph (Attested)
4. Copy of CNIC (Attested)
5. Copy of Apprenticeship Certificate (Attested)

FOR OFFICIAL USE ONLY

Memo (NAVTTTC Lahore) No: _____ Dated: _____

Checked By _____ Junior Clerk / Accountant

Verified By _____ Senior Clerk

(Approved / Rejected)

Deputy Director
RDAT Multan